

NOTE: The options may vary depending on which transactions are enabled during the initialization process.

GIFT CARD ACTIVATION Use this function to activate an account.

1. Press **[Function], [7], [ENTER]**
2. Press **[2]**
3. If the "ACTIVATION" option is disabled, return to idle prompt.
4. Key ACT/DEACT/REP Password. Skip this step if the local Gift Card Password option is disabled.
5. Key Employee ID#, Press **[ENTER]**. Skip this step if Server/Clerk Processing option is disabled.
6. Swipe card through the card reader. **Note:** Hand keying of the account # is not allowed for the activation transaction.
7. Key amount, Press **[ENTER]**
8. Sending to the host.
9. Prompt displays for 2 seconds if an approval response is received. If the print 'Valuelink Receipt' option is enabled, a receipt will print.
10. Prompt displays for 2 seconds if an error response is received. No receipt will be printed.

GIFT CARD SALE REDEMPTION Use this function to redeem full or partial value from an account.

1. Press **[Function], [7], [ENTER]**
2. Press **[1]**
3. If the "SALE" option is disabled, return to idle prompt.
4. Key the terminal Password. Skip this step if the local Gift Card Password option is disabled.
5. Key Employee ID#, Press **[ENTER]**. Skip this step if Server/Clerk Processing option is disabled.
6. Swipe card through the card reader or key enter the account #. Press **[ENTER]**
7. Key amount, Press **[ENTER]**
8. Sending to the host.
9. Prompt displays for 2 seconds if an approval response is received. If the print 'Valuelink Receipt' option is enabled, a receipt will print.
10. Prompt displays for 2 seconds if an error response is received. A receipt will be printed if an insufficient funds response is returned.

GIFT CARD ADD VALUE-RELOAD Use this function to add more value to an account.

1. Press **[Function], [7], [ENTER]**
2. Press **[3]**
3. If the "RELOAD" option is disabled, return to idle prompt.
4. Key ADD VALUE Password. Skip this step if the local Gift Card Password option is disabled.
5. Key Employee ID#, Press **[ENTER]**. Skip this step if Server/Clerk Processing option is disabled.
6. Swipe card through the card reader or key enter the account #. Press **[ENTER]**
7. Key add value/reload amount and Press **[ENTER]**
8. Sending to the host.
9. Prompt displays for 2 seconds if an approval response is received. If the print 'Valuelink Receipt' option is enabled, a receipt will print.
10. Prompt displays for 2 seconds if an error response is received. No receipt will be printed.

GIFT CARD BALANCE INQUIRY Use this function to determine the remaining value in an account.

1. Press **[Function], [7], [ENTER]**
2. Press **[5]**
3. If the "BALANCE" option is disabled, return to idle prompt.
4. Key the terminal Password. Skip this step if the local Gift Card Password option is disabled.
5. Swipe card through the card reader or key enter the account #. Press **[ENTER]**
6. Sending to the host.
7. Prompt displays for 2 seconds if an approval response is received. If the print 'Valuelink Receipt' option is enabled, a receipt will print.
8. Prompt displays for 2 seconds if an error response is received. No receipt will be printed

GIFT CARD BALANCE TRANSFER Use this function to transfer all the value from one account to another.

1. Press **[Function], [7], [ENTER]**
2. Press **[0]**
3. Press **[7]**
4. If the "BALANCE TRANSFER" option is disabled, return to idle prompt.
5. Key the gift card ACT/REPLACE Password. Skip this step if the local Gift Card Password option is disabled.
6. Key Employee ID#, Press **[ENTER]**. Skip this step if Server/Clerk Processing option is disabled.
7. Swipe new card through the card reader **Note:** Hand keying of the new account # is not allowed. Press **[ENTER]**
8. Key enter the old account #. Press **[ENTER]**
9. Sending to the host.
9. Prompt displays for 2 seconds if an approval response is received. If the print 'Valuelink Receipt' option is enabled, a receipt will print.
10. Prompt displays for 2 seconds if an error response is received. No receipt will be printed

GIFT CARD TIME OUT REVERSAL This function nullifies a transaction and returns the account to the same status as prior to the original transaction.

1. Terminal send GCS gift card request message
2. Terminal waits for request from gift card host.
3. Terminal does not receive response from gift card host.
4. Terminal resets retry counter to '0'
5. Terminal sends reversal request to host. Terminal receives response to the Reversal.
6. Terminal displays 'Retry transaction?'
7. Press **[Yes]** for retry- Press **[No]** to cancel and return to idle prompt.

GIFT CARD VOID Use this function to place the value of the original transaction back on the card.

1. Press **[Function], [7], [ENTER]**
2. Press **[4]**
3. If the "Voids" option is disabled, return to idle prompt.
4. Press **[1]** to void a Sale/redemption transaction
Press **[2]** to void an Activation transaction
Press **[3]** to void an Add value transaction
5. If the "Sale/redemption", "Activation" or "Add value" option is disabled, return to idle prompt.
6. Key the gift card Password. Skip this step if the local Gift Card Password option is disabled.
7. Key Employee ID#, Press **[ENTER]**. Skip this step if Server/Clerk Processing option is disabled.
8. Swipe new card through the card reader or key enter the account #. Press **[ENTER]**
9. Key enter sequence # from receipt. Press **[ENTER]**
10. Press **[ENTER]** to confirm void, or **[No]** to abort void and return to idle prompt.
11. Sending to the host.
12. Prompt displays for 2 seconds if an approval response is received. If the print 'Valuelink Receipt' option is enabled, a receipt will print.
13. Prompt displays for 2 seconds if an error response is received. No receipt will be printed

GIFT CARD REPRINT Use this function for reprinting a receipt

1. Press **[Function], [7], [ENTER]**
2. Press **[0]**
3. Press **[8]** for special functions
4. Press **[1]** for reprint
5. If the "Print ValueLink Receipt" option is disabled, return to idle prompt
6. Key the terminal Password. Skip this step if the local Gift Card Password option is disabled.
7. Key enter sequence # on
8. Press **[1]** to print the last transaction; proceed to step 9.
Press **[2]** to reprint by sequence #.
9. Key sequence #, and Press **[ENTER]**.
10. If requested receipt was not a gift card receipt, "No ticket to reprint" will be displayed. Terminal will return to idle prompt.
11. If the print 'Valuelink Receipt' option is enabled, a receipt will print.

GIFT CARD BATCH CLOSE When the gift card batch is closed, the terminal will print a detail and summary report of gift card transactions, then delete them from the terminal

1. Press **[Function], [7], [ENTER]**
2. Press **[0]**
3. Press **[6]** for close
4. Key the terminal Password. Skip this step if the local Gift Card Password option is disabled.
5. Press **[Y]** to close the gift card batch, or **[N]** to return to the idle prompt.
6. If the print 'Valuelink Receipt' option is enabled, summary and detail reports will print.

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GIFT CARD REPORTS *This function allows you to print three report types. The summary report option prints totals only for all gift card transactions in the current batch. The detail option prints details and totals for all gift card transactions in the current batch. The employee report option prints a detail report for all employees or a single employee in the batch sorted by employee #.*

1. Press **[Function]**, **[7]**, **[ENTER]**
2. Press **[0]**
3. Press **[8]** for special function.
4. Press **[3]** for reports.
5. Press **[1]** for gift card summary report
Press **[2]** for gift card batch detail and totals
Press **[3]** for gift card employee batch detail and totals
6. Key terminal Password. Skip this step if the local Gift Card Password option is disabled.
7. Key Employee ID#, or Press **[ENTER]** for all employees.
8. Select option you want to void by choosing **[ACTIVATION]**, **[REDEMPTION]** or **[RELOAD]**
9. If there are no gift card transactions for the criteria selected, "No transactions" will be displayed and the terminal will return to idle prompt.
10. If the print 'Valuelink Receipt' option is enabled, the reports will print.

GIFT CARD BATCH REVIEW *The review option displays key data for each gift card transaction captured in the current batch.*

1. Press **[Function]**, **[7]**, **[ENTER]**
2. Press **[0]** for more
3. Press **[8]** for special functions
4. Press **[2]** for batch review
5. Key terminal Password. Skip this step if the local Gift Card Password option is disabled.
6. If there are no gift card transactions, "No transactions" will be displayed and the terminal will return to idle prompt.
7. Press **[ENTER]** to continue with the next transaction or Press **[←]** to view more data (proceed to next step).
8. Press **[ENTER]** to continue with the next transaction or Press **[←]** to view more data (returns to previous step).
9. When all transactions have been viewed, "Start of Batch" will be displayed.

Hypercom® T7 Gift Card Terminal Transaction Types

1. Activation
2. Void of Activation
3. Sale Redemption
4. Add Value-Reload
5. Balance Inquiry
6. Replace-Balance Transfer
7. Voids
8. Reprint
9. Admin
 - Add Employee
 - Modify Employee
 - Delete Employee
10. Batch Close
11. Batch Review
12. Reports

General Information

- Always press the **Blue Function Key**, the **7 Key** and **ENTER** to put the terminal in Gift Card Mode.
- If the **GIFTCARD PASSWORDS** option is enabled, password entry will be required for all gift card transactions
- Function 24 will put the terminal into and out of training mode. Training Mode will be printed on receipts for transactions performed in training mode.

We have taken great care and effort to create applications that are robust and fast, yet easy to use. Our goal is to continue this tradition by listening to you. If you have any suggestions on features or functionality of our products, please e-mail us at

Suggestions@ProductEnhancements.com

Please note that this is not a customer service line. Your message may not be responded to, but will be carefully read and considered as a potential enhancement.